

2008 Shelby County Water Festival  
Friday December 12, 2008

Many thanks for volunteering at the 2007/8 Shelby County Water Festival!! We would like to invite you to join us for the 5<sup>th</sup> Annual Shelby County Water Festival. We will need approximately 100 volunteers. We are asking that you consider volunteering your time to help make the day a memorable event for the 4<sup>th</sup> graders of Shelby County. The following information should provide you with everything you need to know. Please read over the following information and fill out the volunteer sheet attached and return to my office as soon as possible. If you have any friends, relatives or associates that may be interested, please pass this information along.

**THE BASICS** - *The Festival is Friday, December 12<sup>th</sup> at the University of Montevallo.*

Approximately 1060 4<sup>th</sup> grade students and their teachers will participate in activities from 8:45 AM to 1:30 PM. Volunteer registration will be from 7:30 AM - 8:15 AM (Coffee and breakfast rolls will be served in the break room). Each class will attend three activities: Edible Aquifers, Fantastic Filtration, and Water Cycle Bracelets. You will need to check in at the Registration Table in the front lobby and get a nametag and T-shirt.

**LOGISTICS** - The schedule for the Festival is as follows.

Session 1		Session2	
8:30-8:45	Students arrive	9:45-10:00	Students arrive
9:00-9:25	Activity 1	10:00-10:30	Lunch
9:30-9:55	Activity 2	10:50-11:15	Activity 1
10:00-10:25	Activity 3	11:20-11:45	Activity 2
10:30-11:15	Lunch	11:50-12:15	Activity 3
11:30-12:15	Magic Show	12:30-1:15	Magic Show
12:30	Depart	1:30	Depart

Most presenters will have back-to-back sessions, so **it is important for you to stay on schedule.** Remember to wear a watch in case there is not a clock in your classroom. Please start and end on time. Also, be sure that you have the right group before you begin. We will have signs posted beside the door of each classroom to help everyone be where he or she needs to be.

**Presenter Training** – There will be presenter training upon request. Call Kim at the office 669-7136.

**LUNCH** - Lunch will be provided to the volunteers at 12:30 PM. The last session of the day will be over at 12:15 at which time volunteers can eat lunch and then attend the magic show if you desire. The Fishin' Magicians will put on a very enjoyable magic show.

**CLEAN UP** - Please leave the classrooms as clean as or cleaner than you found it. You must put the desks back in rows, the same way you found the classroom. There will be large garbage cans in each of the Edible Aquifer and Fantastic Filtration classrooms. Extra garbage bags will be provided. Please take all supplies in the box given to the storage room prior to going to lunch. We will have a clean up crew that will collect all leftover supplies and garbage.

**LITTER FREE EVENT** - The Festival is a litter free event. Please remind students to look for trashcans throughout the building and outdoors and be conscious with your own materials and food.

**Please send your volunteer form in by November 12<sup>th</sup>. Thanks again for your assistance! We look forward to seeing you and hope it will be a fun day for all! If you have any questions, please call Kim Joiner at 205-669-7136 or email at [kim.joiner@al.nacdn.net](mailto:kim.joiner@al.nacdn.net).**

**The Water Festival location has been moved back to the University of Montevallo. If you need directions, please let me know.**